

INSPECTION CHECK LIST

BUILDING EXTERIOR

- _____ Is the foundation sound and free of defects?
- _____ Are all stairs, rails and porches sound and free of hazards?
- _____ Are there handrails solidly installed whenever there are 3 or more steps?
- _____ Are the roofs, gutters and down spouts in sound condition?
- _____ Is the chimney free of loose bricks or missing mortar?
- _____ Are all exterior surfaces entirely free of peeling, cracking or chipping paint?
- _____ If the unit is a mobile home, is it properly tied down?
- _____ If the unit is a mobile home, does it have at least one operable smoke alarm?
- _____ Is all exterior electrical wiring in excellent condition and properly installed?
- _____ Is the yard completely free of garbage and debris?
- _____ Are all storage buildings and garages in safe, sound condition?
- _____ Do the walls of the building look straight, solid and free of loose trim or siding?

LIVING ROOM

- _____ Are there at least 2 working electric outlets or 1 outlet and 1 operable, permanently-installed light fixture?
- _____ Is the room entirely free of electrical hazards? Do all outlets and switches have unbroken cover plates installed?
- _____ Are all ground floor windows and doors equipped with working locks?
- _____ Are the ceilings, walls and floor free of hazardous defects and in clean condition?
- _____ Is the entire room free of peeling, chipping or cracking paint?

KITCHEN

- _____ Do all stove burners work and are all knobs present on stove?
- _____ Does the unit have an operable oven, refrigerator, sink and properly installed plumbing?
- _____ Is the kitchen free of water leaks?
- _____ Is there at least one working electrical outlet and 1 working permanently installed light fixture?
- _____ Do all outlets and switches have unbroken cover plates installed?
- _____ Is the entire room free of peeling, chipping or cracking paint?
- _____ Are all ground floor windows and doors have working locks?

BATHROOM

- _____ Is there a working commode, sink and tub (or shower) installed in a private room?
- _____ Is there an open able window or working exhaust fan?
- _____ is there a permanently installed light fixture in working order?
- _____ Is the bathroom free of electrical hazards?

- _____ Do all outlets and switches have unbroken cover plates installed?
- _____ Are the ceilings, walls and floor free of hazardous defects and in clean condition?
- _____ Are all window panes unbroken? Are all windows weather tight?
- _____ Is the entire room free of peeling, chipping or cracking paint?
- _____ Is there hot and cold water at all faucets?
- _____ Is the plumbing properly installed and working well?

BEDROOM

- _____ Is there a window in the room?
- _____ Is there at least 1 working electrical outlet and 1 working permanently installed light fixture?
- _____ Is the room free of electrical hazards?
- _____ Do all outlets and switches have unbroken cover plates installed?
- _____ Is the entire room free of peeling, chipping or cracking paint?
- _____ Are all ground floor windows and doors have working locks?
- _____ Are the ceilings, walls and floor free of hazardous defects and in clean condition?

OTHER ROOMS AND AREAS

- _____ Is the furnace properly installed and free of debris around it?
- _____ Will it maintain a minimum heating temperature of 68 degrees in all rooms?
- _____ Is the water heater equipped with a temperature relief valve and a metal or PVC discharge line extending downward with the valve to within 6 inches of the floor?
- _____ Is the unit free of open electrical boxes, broken light fixtures and do all outlets and switches have cover plates?
- _____ Is the wiring neat and well-insulated?
- _____ Are all exposed electrical cable in rooms used for living enclosed in conduits?
- _____ Are halls and stairways well lighted?
- _____ Do all stairways have handrails?
- _____ Is there more than one way to exit unit?
- _____ Are there adequate facilities for disposal of trash?
- _____ Are all window screens intact and undamaged?
- _____ Are all interior surfaces free of peeling paint in rooms used for living or areas often used by the occupants as halls, stairwells or dining room?
- _____ Is there a smoke detector installed on each level of the unit that can be easily heard from all sleeping rooms?